**STATEMENT OF FACTS, ISSUES AND CONTENTIONS**

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| **Part 1****Facts****Set out succinctly the essential facts, if any, relied on that were not accepted by the decision maker in separate numbered paragraphs.****Identify the decision subject to review and the relevant subject matter.**1. **Part 2****Issues****Identify succinctly the controversial issues in neutral terms in separate numbered paragraphs. Be very particular about each matter – eg when did it occur, where did it occur, what occurred.**1. **Part 3****Contentions****Identify succinctly the applicant’s contention on each issue in separate numbered paragraphs**1. **Part 4****Orders sought****Orders sought in separate numbered paragraphs**1.  |

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| **Certification****Mark appropriate section below with an ‘x’**[ ] As the filing lawyer, I certify that this pleading is filed in accordance with the instructions of the party/parties for whom I act. There is a proper basis for each allegation of fact in the pleading and itcomplies with the Rules of Court.[ ] As a Litigant in Person (self-represented), I am responsible for filing this pleading. Each allegation of fact in the pleading is true to the best of my knowledge, information and belief.…………………………………….Signature…………………………………….Name printed…………………………………….Date |